

**Notice of Expression of Interest for Design, Development and Implementation of Education ERP System -
{Procurement Reference number: LDC/CONS/2025-2026/00001}**

1. Law Development Centre has allocated funds to be used for the acquisition of the consultancy services described below.
2. The Entity now invites qualified and experienced software development firms to submit sealed expressions of interest for Design, Development, implementation and maintenance of *an Education ERP System*.
3. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation. Eligibility in accordance with PPDA act, rules and regulations.
4. The scope of work should cover but not limited to Student Information System, Admissions Management, Academic Management, Learning Management System, Examination and Grading, Human Resource Management, Finance and Accounting, Library Management, Inventory Management, Bookshop Management, Student Portals, Reporting and Analytics.
5. The consultancy firms shall ensure integrity of the system by ensuring data accuracy, data protection and unauthorised access, confidentiality, secure communication procedures, protocols and access controls.
6. The Consultancy firm shall ensure training for primary users, continuous technical support throughout the system's lifecycle and provide training manuals.
7. The short-listing criteria will include:
 - Full names of the Consultancy's firm address and registration details,
 - A brief profile of the consultancy firm,
 - Trading licence or equivalent,
 - Certificate of registration,
 - Dully registered Power of attorney authorising the signatory to the expression of interest.
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 - Valid NSSF evidence of contribution or equivalent,
 - A signed statement that the consultancy firm does not have conflict of interest in the subject of procurement,
 - Valid Income Tax Clearance addressed to Law Development Centre,
 - Certificate of registration with the Personal Data Protection Office Uganda.
 - NITA –U Certificate or equivalent.
 - Experience of at least ten years in design and development of education Enterprise Resource Planning system, Demonstrate *successful implementation of similar Enterprise Resource Planning Systems*,
 - Have appropriate skills among staff in the areas of specialization required for the assignment and expertise in either of the following field; computer science, Information Technology, Management Information System and software engineering with additional certifications in project management professional, Agile Analysis or equivalent, business process management or equivalent and database management or equivalent (CVs should be provided),
 - All ongoing Consultancies (projects) showing the names, values, year of start (commencement), progress (% of value executed so far), expected date of completion and value of outstanding service.
 - Details of similar major assignments undertaken (completed or ongoing) in implementing Education ERP systems, cost and year of the assignments.
8. Consultancy firms may associate with other firms in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
9. Interested eligible consultants may obtain further information at the address given below from 8:00Am to 5:00Pm.
10. Sealed Expressions of Interest must be delivered to the address below at or before **11:00Am and 30th-September-2025**

Procurement and Disposal Unit

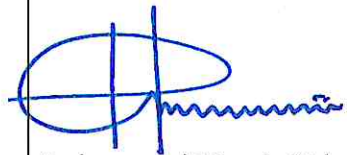
Law Development Centre, Plot 339, Makarere Hill Road

Room 2.10, email: haber@ldc.ac.ug

11. The notice of expression of interest is available at the Entity's website at www.ldc.ac.ug

12. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	25th -August-2025
b. Closing date for receipt of Expression of Interest	30th-September-2025
c. Evaluation of Expressions of Interest	<i>Within 15 working days from closing date</i>
d. Display of shortlist	<i>Within 5 working days from approval of shortlist by the Contracts Committee</i>



Lukyamuzi Hamis Ddungu

Secretary/Accounting Officer.

